

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

STRATEGIC COMMISSIONING COMMITTEE - TUESDAY, 20 NOVEMBER 2018

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<u>Urgent Business</u>	There were no items of urgent business.	N/A	
2.1	<u>Exempt Business</u>	<u>The Committee resolved:</u> in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of item 10.1 on today's agenda so as to avoid disclosure of exempt information of the class described in paragraph 8 of Schedule 7(A) of the Act.	N/A	
3.1	<u>Declarations of Interest</u>	There were no declarations of interest.	N/A	
4.1	<u>Requests for Deputation</u>	There were no requests for deputation.	N/A	
5.1	<u>Minute of Previous Meeting of 13 September 2018</u>	<u>The Committee resolved:</u> to approve the minute as a correct record.	Committee Services	A Swanson

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6.1	<u>Committee Business Planner</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note that item 4 (Review of Customer and Community Engagement) had been delayed for the reason detailed in the committee business planner;</p> <p>(ii) to note that item 12 (City Centre Masterplan Project EN10: Union Terrace Gardens – Outline Design, Business Case, Development Costs and Procurement Strategy), had been delayed for the reason detailed in the committee business planner and to note the verbal update provided by the Chief Officer Capital and that a further update would be provided under exempt business later in today's meeting; and</p> <p>(iii) to otherwise note the business planner.</p>	<p>BI&PM</p> <p>Capital</p>	<p>M Murchie</p> <p>J Wilson</p>
7.1	<u>Notices of Motion</u>	There were no Notices of Motion.		
8.1	<u>Referrals</u>	There were no referrals.		
9.1	<u>Commissioning Risk Register</u>	<p><u>The Committee resolved:</u></p> <p>to note the Cluster Risk Registers presented and the actions identified to control the risks contained therein.</p>	Commissioning	F McGhee/C Innes/M Murchie
9.2	<u>Aberdeen City Population Needs Assessment 2018</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the Population Needs Assessment 2018 as a key source of</p>	BI&PM	M Murchie/A McAteer

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		<p>evidence to understand the needs of the population which the Council and Community Planning Partnership was working together to address;</p> <p>(ii) to instruct the Chief Officer – Business Intelligence and Performance Management to advise the Committee, by way of email, when the next data for wellbeing at both a local and national level would be available;</p> <p>(iii) to instruct the Chief Officer – Business Intelligence and Performance Management to provide comparator figures in future reports where possible.</p>		
9.3	<u>Locality Plans Annual Report</u>	<p><u>The Committee resolved:</u></p> <p>(i) to endorse each of the three annual progress reports for the Community Planning Partnership’s Priority Localities prior to their submission to the Community Planning Aberdeen Board on 3 December 2018 for final approval; and</p> <p>(ii) to instruct the Chief Officer – Early Intervention and Community Empowerment to look at demonstrating the links and cumulative impact of the Partnership improvement projects in future Locality Partnership performance reports.</p>	Early Intervention and Community Empowerment	D McGowan/N Carnegie
9.4	<u>Sustainable Procurement and Community Benefits Policy</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the Sustainable Procurement and Community Benefits Policy contained in Appendix 1;</p> <p>(ii) to instruct the Head of Commercial and</p>	Commercial and Procurement Services	C Innes/S Calderwood

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		<p>Procurement Services to implement the Council's policy in a way which contributed to the outcomes contained in the refreshed Local Outcome Improvement Plan (LOIP);</p> <p>(iii) to instruct the Head of Commercial and Procurement Services to work with the Community Planning Partnership partners to review the applicability of the ACC Community Benefits Policy to partners contracts thereby enabling a collective contribution to the LOIP from a multi agency approach to community Benefits; and</p> <p>(iv) to instruct the Head of Commercial and Procurement Services to report back to the Committee at its November 2019 meeting on the progress made in the implementation of the policy and its application to the LOIP.</p>		
9.5	<u>Participatory Budgeting Policy</u>	<p>The Committee resolved: to approve the Participatory Budgeting Policy appended to the report, for immediate implementation.</p>	Early Intervention and Community Empowerment	D McGowan/N Carnegie
9.6	<u>Outcomes-based Commissioning</u>	<p>The Committee resolved: to approve the proposed approach to commissioning within the Council.</p>	Commissioning	F McGhee/C Innes/M Murchie
10.1	<u>Workplans and Business Cases</u>	<p>The Committee resolved:</p> <p>(i) to note the workplans of the Operations, Place and Resources Functions as detailed in the Appendices;</p> <p>(ii) where a Business Case had been submitted, to approve the total estimated expenditure for each</p>	Commercial and Procurement Services	C Innes/C Wright

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		<p>proposed contract as per the Procurement Business Cases and workplans, as required by ACC Procurement Regulation 4.1.1as detailed in section 3.1 of the report;</p> <p>(iii) to note that Business Cases for procurements exercises to be commenced after 29 January 2019 would be submitted on a phased basis to future meetings of the Strategic Commissioning Committee,</p> <p>(iv) to approve the direct award of any contracts where there were special circumstances detailed in the business case which justified not going out to tender or calling-off from a framework agreement; and</p> <p>(v) in respect of future reports to instruct the Director of Commissioning to review the terminology for describing consultancy.</p>	<p>Commercial Procurement Services and</p> <p>Commercial Procurement Services and</p> <p>Commissioning</p>	<p>C Innes/C Wright</p> <p>C Innes/C Wright</p> <p>F McGhee</p>

If you require any further information about this decision sheet, please contact Allison Swanson, tel 01224 522822 or email aswanson@aberdeencity.gov.uk